BEILSTEIN INSTITUT

Beilstein Enzymology Symposium

Metabolic Crossroads: How Enzyme Diversity Shapes Cellular Life

September 14–16, 2027
Rüdesheim, Germany

Instructions for Poster Presentations

Location

The poster exhibition will be placed in close connection to the conference room. Your poster board will be marked with your poster number which is the same in the abstract book.

Poster Mounting

Please mount your poster on September 13th from 16:00 to the 14th latest by 8:30.

Your poster will be on display throughout the symposium. You are asked to remove all poster-mounting materials from the board after the meeting otherwise it will be taken down on time by the organizers. The organizers cannot ensure any further responsibility for this material.

Poster Material

The size of your poster board is 120 x 90 cm (height x width) and will be marked with your poster number. Hanging material for the poster boards will be provided onsite.

Oral Poster Presentation

This is the instruction for the preparation of your slides, a guide to the session and some tips that we hope you might find useful. We will provide you with additional information in time.

Instructions

1. Please prepare a presentation (Powerpoint, PDF, LibreOffice Impress) with 3-5 slides for a 5 min presentation.
2. Please submit your presentation to a Google Drive folder (URL will be provided in time) or by email to enzymology@beilstein-institut.de by a given time.
3. Alternatively, since changes are made to the presentations in the last minutes it is also possible to bring in your slides on a USB stick.
4. The presentations will be loaded onto a windows machine at the conference location. We will bring up your presentation for you and start it rolling upon your signal

Guide to the Sessions

1. There will be one or two Oral Poster Presentation sessions.
2. The organizer will be on hand to help. The Chairman will introduce you - all you will need to do is to jump up on stage and indicate that you are ready to begin
3. There is 1 min time for questions, however, people should be encouraged to come up to you after the end of the session
4. As soon as one person has finished their 5 minutes, the next person will be introduced.

Some Handy Tips

1. Consider these 'flash' presentations a chance to advertise for your poster and attract the participants to hear more in front of your poster.
2. 5 minutes is not a lot of time. The best mini-presentations aren't presentations at all but are more like short stories. Stories that are funny, revealing, have a start and an end, with simple, pretty design.
3. Bullets don't work in 20 second slides. The best is to have one key, interesting point per slide, Be ruthless - make one point, substantiate or exemplify it. Then, move on.
4. Avoid lots of text. The audience will begin reading your slides the second they appear and this tends to distract them from listening to you
5. Pictures and graphics are good. Humans respond very quickly to images so there is more time for them to listen to your words of wisdom
6. Have fun! We want this session to be fun and entertaining not just for the audience but for you as well