

## Privacy Policy

### 1. General

With your participation in our audio and video conferences, a large number of data processing operations are carried out and personal data are processed. We and our service providers only process the data that is necessary for the execution of the service. Furthermore, we have commissioned services that can guarantee a high level of data security. The collection and processing of your data is in accordance with the European Data Protection Basic Regulation (GDPR) and the Federal Data Protection Act (BDSG).

This means that your personal data is not only collected, used and stored by us, but also by the operators of the respective conference service. The individual data processing procedures and their scope differ depending on the operator of the respective service.

So, we use the Germany-based provider Morressier GmbH (“Morressier”) as a platform to host the entire conference, including video conferencing, participants administration and submission processing (Morressier GmbH, Zossener Straße 55-58, 10961 Berlin, Germany) and the US-based provider LogMeIn for the video conference system GoToMeeting (LogMeIn Inc., 320 Summer Street, Boston, MA 02210, USA)

For details on the collection and storage of your personal data, please refer to the data protection declarations of the respective service:

a) Morressier,  
<https://www.morressier.com/company/privacy-policy>

b) LogMeIn – GoToMeeting,  
<https://www.logmeininc.com/gdpr/what-is-gdpr>

### 2. Person responsible for data processing

Beilstein-Institut zur Förderung der Chemischen Wissenschaften  
Trakehner Str. 7 – 9  
60487 Frankfurt am Main, Germany

T +49 (0)69 71673 – 20

F +49 (0)69 71673 -219

[info@beilstein-institut.de](mailto:info@beilstein-institut.de)

### 3. Contact details of the company data protection officers

You can contact the data protection officer of the Beilstein-Institut at:

[datenschutz@beilstein-institut.de](mailto:datenschutz@beilstein-institut.de).

### 4. Personal data, purposes and legal basis of processing

We collect and use your personal data exclusively for the identification of your person, our correspondence with you, to enable scientific exchange among the participants and for other conference topics and for statistical purposes.

If you have given your written consent, we may also use your personal data for advertising: the reporting about the conference on social media platforms and on our conference website, to inform you about current and subsequent related Beilstein products and Beilstein events and for contact you for surveys on services provided by the Beilstein-Institut.

We are thus pursuing our foundation's purpose of promoting the chemical sciences and related fields.

Your data will be processed on the basis of Art. 6 Para. 1 letters b) and f) GDPR. In case of your explicit authorization we use your data on the basis of Art. 6 Para. 1 letter a). GDPR.

The Beilstein-Institut processes the following personal data when using the conference hosting service of Morressier:

- Name and e-mail address within an address list for the invitation to the conference hosting platform
- type, date, start, duration and number of participants of the conference for statistical purposes,
- Your individual contributions in forum chats exclusively during the conference,
- Any documents uploaded to the platform including videos, abstracts, poster files, etc.
- In case of your explicit authorization your photos taken during the symposium

In addition, Morressier collects and stores other technically necessary data for service provision, such as IP addresses, the location (based on IP-based Geolocation), resolution of the webcam, operating system and type and version of the browser used.

Please see the data protection policy of Morressier:

<https://www.morressier.com/company/privacy-policy>.

The Beilstein-Institut processes the following personal data when using the video service of LogMeIn-GoToMeeting:

- Name and e-mail address within an address list for the invitation to video conferences, type, date, start, duration and number of participants of the respective video conference for statistical purposes,
- Your individual contributions in forum chats exclusively during the meeting,
- In addition, LogMeIn-GoToMeeting, our video conferencing service provider, collects and stores other technically necessary data for service provision, such as IP addresses, the location (based on IP-based Geolocation), resolution of the webcam, operating system and software version of GoToMeeting as well as the type of connection (wireless/wired).

Please see the data protection policy of LogMeIn:

<https://www.logmeininc.com/gdpr/what-is-gdpr>

## **5. Recipients or categories of recipients of the personal data**

Your personal data will not be passed on to third parties, with the exception of your name and your contributions and comments to other participants of this conference.

## 6. Duration of storage of personal data

Our service providers store your personal data only as long as the purpose for which they were collected or the legal regulations require it or you revoke your written consent to the use of data.

### Morressier

Given talks, comments, discussions and poster and software contributions will be recorded, stored and made available for all participants for 4 weeks on our conference website and then all these data are deleted. Any other communication within the chat functions of the conference hosting service is deleted when the conference ends.

Session data that include the name(s) of the participants, email addresses, the join and leave times are deleted latest 12 months after the meeting.

### LogMeIn-GoToMeeting

Audio and video meetings are not recorded. Communication within the chat function of the video service is deleted when the meeting ends.

Session data that include the name(s) of the participants, email addresses, the join and leave times are deleted latest 12 months after the meeting.

## 7. Rights of data subjects

According to the EU data protection basic regulation you have the following rights:

- If your personal data are processed, you have the right to receive information about the data stored about you (Art. 15 GDPR).
- If incorrect personal data are processed, you have the right to

have them corrected (Art. 16 GDPR).

- If the legal requirements are met, you can demand the deletion or restriction of the processing and object to the processing (Art. 17, 18 and 21 GDPR). Please note, however, that if you do not provide the required data, your application cannot be processed.
- Should you exercise your above rights, the Beilstein-Institut will check whether the legal requirements for this are fulfilled.
- **You can revoke your written consent for use your personal data for advertising at any time with effect for the future.**
- To exercise your rights, please contact our company data protection officer:  
[datenschutz@beilstein-institut.de](mailto:datenschutz@beilstein-institut.de).
- If you have any complaints regarding data protection, you can contact the relevant supervisory authority:

The Hessian Commissioner for Data Protection and Freedom of Information

Gustav-Stresemann-Ring 1  
65189 Wiesbaden, Germany  
T: +49 (0)611 1408 0,

F: +49 (0)611 1408 611

[poststelle@datenschutz.hessen.de](mailto:poststelle@datenschutz.hessen.de)